



Annual Meeting of West Berkshire District Council

Thursday 14 May 2026

Summons and Agenda



WestBerkshire
C O U N C I L

To: All Members of the Council

*You are requested to attend
the annual meeting of*

WEST BERKSHIRE DISTRICT COUNCIL

to be held in the

**COUNCIL OFFICES, MARKET STREET,
NEWBURY**

on

Thursday 14 May 2026
at 7.00pm



Sarah Clarke
Executive Director – Resources
West Berkshire District Council

Date of despatch of Agenda: Wednesday 6 May 2026

AGENDA

Part I

1. **APOLOGIES FOR ABSENCE**

To receive apologies for inability to attend the meeting (if any). **(Pages 7 - 8)**

2. **CHAIRMAN'S REMARKS**

The Chairman to report on functions attended since the last meeting and other matters of interest to Members. **(Pages 9 - 10)**

3. **PRESENTATIONS**

The Chairman to make presentations. **(Pages 11 - 12)**



Agenda - Council to be held on Thursday 14 May 2026 (continued)

4. ELECTION OF THE CHAIRMAN FOR THE MUNICIPAL YEAR 2026/2027

To elect the Chairman for the 2026/27 Municipal Year. **(Pages 13 - 14)**

5. ELECTION OF THE VICE-CHAIRMAN FOR THE MUNICIPAL YEAR 2026/2027

To elect the Vice-Chairman for the 2026/27 Municipal Year. **(Pages 15 - 16)**

6. MINUTES

The Chairman to sign as correct records the Minutes of the Ordinary and Extraordinary Council meetings held on 26 March 2026. **(Pages 17 - 24)**

7. DECLARATIONS OF INTEREST

To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' [Code of Conduct](#). **(Pages 25 - 26)**

8. MOTIONS FROM PREVIOUS MEETINGS

To note Motions which have been presented to previous Council meetings. **(Pages 27 - 28)**

9. UPDATES FROM COMMITTEES

That Council is informed about the meetings held since the last ordinary meeting of Council. The minutes of these meetings will be available on the [Council's website](#). **(Pages 29 - 30)**

- A) The Licensing Committee has not met.
- B) The Personnel Committee has not met.
- C) The Governance Committee met on 28 April 2026.
- D) The District Planning Committee has not met.
- E) The Children and Young People Scrutiny Committee met on 15 April 2026.
- F) The Health and Adult Social Care Scrutiny Committee has not met.
- G) The Resources and Place Scrutiny Committee met on 12 May 2026.
- H) The Health and Wellbeing Board met on 7 May 2026.
- I) The Joint Public Protection Committee has not met.

Agenda - Council to be held on Thursday 14 May 2026 (continued)

10. APPOINTMENT OF THE EXECUTIVE BY THE LEADER OF THE COUNCIL FOR THE MUNICIPAL YEAR 2026/27

The Leader of the Council to announce the composition of the Executive for the 2026/27 Municipal Year. **(Pages 31 - 32)**

11. LEADER OF THE COUNCIL'S ANNUAL REPORT

The Leader of the Council to deliver his verbal annual report to Council. **(Pages 33 - 34)**

12. FORMATION OF AN AUDIT AND RISK COMMITTEE

Purpose: The formation of a new Audit and Risk Committee to provide a stronger and clearer focus on financial management and risk assurance, with the consequent merging of the Governance and Personnel Committees. **(Pages 35 - 52)**

13. APPOINTMENT AND ALLOCATION OF SEATS ON COMMITTEES FOR THE 2026/27 MUNICIPAL YEAR

Purpose: To consider the appointment and allocation of seats on Committees for the next Municipal Year in accordance with the duty under section 15 of the Local Government Housing Act 1989, to ensure that this reflects the latest political make-up of the Council. **(Pages 53 - 66)**

14. APPOINTMENTS TO OUTSIDE BODIES FOR THE 2026/27 MUNICIPAL YEAR

Purpose: To consider the appointment of seats on Outside Bodies for the next Municipal Year. Where necessary, such appointments must comply with the duty under section 15 of the Local Government Housing Act 1989, to ensure that these reflect the latest political make-up of the Council. **(Pages 67 - 72)**

15. MEMBER DEVELOPMENT PROGRAMME 2026/27

Purpose: To be informed about the previously agreed Four-Year Plan for Member Development and to approve specific training for the 2026/27 Municipal Year. **(Pages 73 - 86)**

16. LAMBOURN NEIGHBOURHOOD DEVELOPMENT PLAN

Purpose: To provide Council with the Lambourn Neighbourhood Development Plan (NDP), which was submitted to West Berkshire District Council (WBDC) on 16 February 2026. **(Pages 87 - 354)**

If you require this information in a different format or translation, please contact Stephen Chard on telephone 01635 519778.